

# Logistics Finance Manager

## Basic Job Information

<b>Job Title</b>	Logistics Finance Manager
<b>Brand/Function</b>	One Aftersales
<b>Department</b>	Aftersales Parts Supply Chain
<b>Job Grade</b>	E/E
<b>Location</b>	Blakelands
<b>Role Reports to</b>	Head of Parts Supply Chain
<b>Direct Reports</b>	0
<b>Budget Accountability</b>	Yes - agreed annually with Director

## Job Purpose

The role encompasses responsibility for the financial management and planning for Parts Logistics within Volkswagen Group UK.

Creation and Implementation of processes and models within logistics to ensure optimisation of costs and efficiencies.

Provide control and transparency of operating costs for:

- Outsourced Logistics and Inventory contracts
- Best practise data base
- Inventory adjustments
- Logistics Cost (Logistics Cost of Sales)

## Key Areas of Responsibility

- Management of monthly Logistics costs reporting, accruals and payment delivering into overall Group Aftersales results
- Analysis of monthly costs versus approved levels of spend. Detailed invoice reconciliation of all costs to ensure that they are in line with agreed cost levels, control CAF process
- Analyse and approve invoices in the Digital Invoices Process system where appropriate
- Prompt reporting and analysis of financial results, to include variance reporting on budget/forecast to senior stakeholders, reforecasting
- Ensure factory Best Practise Database information is collated and supplied in a timely manner.
- Logistics Costs of Sales is forecasted and reported on a monthly basis to the factory's timetable
- Ensure logistics recharges to VWIE, Bentley, retailers and TPS network are made in a timely manner
- Take full ownership of the monthly and five-year planning round for Logistics costs delivering into the Group Aftersales Planning rounds.
- Management of logistics costs and efficiency levels within budgeted cost parameters
- Is the deputy for the Job Share - Finance Manager in their absence

- Ensure that regular reviews of logistics costs are completed within a timely fashion
- Perform benchmarking activities with other NSC warehouses to ensure best practise
- Review and appraise the performance of financial KPIs with all 3PLs
- Review, revise and implement processes to make the logistics function more efficient and save costs
- Work in close coordination with 3PL service providers / Projects & Process Manager to generate cost saving ideas
- Participate in Logistics speed reviews with Kassel (K-AVO-GA)
- SCCR / Stock adjustments, Stock forecasting & budgeting
- Creation and support of the ITT process

### **Compliance Responsibility**

- Ensure all logistics financial processes comply with VWG financial controls and governance frameworks
- Maintain accuracy and integrity of financial data, including accruals, reporting and invoice approvals
- Ensure compliance with supplier contracts and agreed commercial terms (including 3PL providers)
- Adhere to internal audit requirements and support audit reviews where required

### **Working Relationships**

- Head of Group Parts
- Brand Controller
- TPS Finance Manager
- K-GVO-GA (Kassel)
- Logistics Projects & Process Manager
- Warehouse Planning Efficiency & Operations Manager
- Contract Manager - Inventory Management
- Legal & Finance
- Logistics Procurement Manager

### **Skills**

- In depth knowledge of warehouse management & transportation
- Strategic thinker - ability to think long-term and be creative and innovative
- Ability to manage and steer the 3PL service providers
- Ability to deliver within budget
- Ability to interact with stakeholders at all levels:
- Well-proven communication skills
- Proactive in identifying and implementing areas and processes for improvement

### **Experience**

#### **Essential:**

- Financial planning & cost management in logistics / supply chain
- Monthly reporting, accruals & forecasting
- Budget management & variance analysis
- Invoice reconciliation & cost control

- Managing 3PL / outsourced logistics costs
- Supporting planning rounds (annual & long-term)
- Warehouse & transportation knowledge
- Process improvement & cost optimisation
- Inventory / stock forecasting & adjustments

**Desirable:**

- Operational P&L experience
- Business case & tendering exposure
- Planning & forecasting background in logistics
- Benchmarking / performance analysis

**Qualifications**

Qualified accountant (e.g., CIMA/ACCA/ACA)

**Career Pathways**

**Version Control**

Date	Version No.	Reviewed by	Comments/Action
From 2021 onwards document version control is controlled via SharePoint, the latest version of this document will be held on the intranet and therefore this document is uncontrolled if printed.			